

BOARD OF DIRECTORS
Orville Downer
Randy Franke
Ken Morin
Wayne Miller
Bernie Otjen

CHIEF OF DISTRICT
J. Kevin Henson



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

Meeting Minutes
January 18, 2012
4910 Brooklake Rd NE, Brooks
7:00 pm

The Board meeting was called to order at 7:00 PM by Director Randy Franke. Other board members in attendance were Orville Downer, Wayne Miller, Bernie Otjen and Ken Morin. Others present were Chief Henson, Assistant Chief Robinson, Bob Palmer, Jon Crow, Andi Batchelor, Kris Boyer, Mark Wiesner, Kathy Puckett Steve Weltz, James Mulhern, Kim Batchelor, Dave Gullledge, and Anna Kraemer (recording secretary).

Agenda: Add to New Business: Resolution 2012-01. Approved as amended.

Minutes: Minutes of December 14, 2011. Approved as presented.

Proclamations, commendations, special report, visitors, and awards:

1. Chief Henson congratulated Turner Volunteer Nick Coleman on completing the Paramedic FTEP training process. This is not an easy process and Chief Henson stated that he appreciated the commitment and effort put in by personnel to make this process successful.
2. Chief Henson reported on a juvenile cardiac arrest call that occurred earlier this month. He commended the personnel on the call: Mike Anderson, Jon Kettering, Greg Doeden, Bill Chambers, CCC Student/volunteer Corrie; Salem Engine 8 personnel: Capt. Cruthers, Hanson, Hoops, CCC Student Carranza; MCSO personnel: Deputies Derschon, Ferron, Lane, and Bangs; and on-scene bystanders who performed CPR/Called 911: Coaches Joe Rodriguez, Lee Sampson, and Enrique Cendejas. Chief Henson played the audio 911 call and added that he intended to formally recognize dispatcher Corey Henderson for her calm and professional assistance in providing over-the-phone instruction while until personnel arrived. Chief Henson asked that the Board formally recognize the coaches and dispatcher with a letter of commendation. Director Otjen so motioned. Seconded by Director Downer. Unanimous.

Public Comment (agenda items): None

Secretary/Treasurer Report:

Old Business:

1. The medic utilization report was provided and reviewed. Year to date new ambulance revenue calls total 448.

New Business:

1. Resolution 2012-01 presented for consideration. Resolution 2012-01, a Resolution of Marion County Fire District No. 1, Marion County, Oregon authorizing the sale of the

District's General Obligation Bonds to Finance Projects and to Pay Costs of Issuing the Bonds. The Board previously approved resolution 2010-06 authorizing the sale of the second \$5m in bonds, dated September 10, 2009. Resolution 2012-01 is presented today for approval as a best practice confirming the prior authorization for sale of these bonds. Brief discussion that this action is consistent with our prior bond planning. *Director Bernie Otjen made a motion to adopt Resolution 2012-01 as presented, seconded by Director Ken Morin. Motion to adopt Resolution 2012-01 passed by unanimous vote of all five board members.*

2. Consideration of waiver of conflict letter as provided by Ken Jones. Attorney Ken Jones provided a letter to MCFD, TFD, and WVFRA containing boilerplate language waiving a conflict regarding WVFRA dissolution discussions. Motion to accept letter and sign signifying a waiver of conflict is unanimous.
3. Chief Henson provided an update on labor negotiations. The team has held three meetings and negotiations are going well. Management has submitted a proposal on wages regarding comparables as discussed in bargaining. The next meeting is scheduled for January 27th.
4. Budget calendar drafts were distributed for review. The Board will be asked to adopt calendars and reappoint budget committee members in Feb/March.

Chief's Report:

1. Chief Henson reported on a recent grant award. BC Wineman and BC LoSasso have had good success in recent years with the Assistance to Firefighters Grant processes. BC LoSasso wrote an AFG grant for hose which was awarded at \$56,102. A 10% match is required which has already been budgeted.
2. Volunteer/QTOD Joey Wiegand has received a job offer from Grants Pass and has submitted his letter of resignation; Chief Henson read FF Wiegand's letter to the Board. FF Wiegand thanked the MCFD1 for the leadership and growth through the volunteer QTOD program and expressed his appreciation for the opportunity to participate.
3. Last year's grant that provided Lifepak 15's also provided for the purchase of electronic patient charting. Salem Fire is leading the discussion regarding the vendor and product which has been agreed upon by all agencies including Salem Fire, Polk County #1, MCFD, and Dallas Fire.

Individual Input:

1. Special Presentation: None
2. MCFD Volunteer Association: No report.
3. Local 2557: President Boyer stated that he'd like to see the Station 1 seismic issue back on the agenda before the Board.

Division Reports: No discussion

Public Comment (non-agenda items):

1. Jon Crow asked about the purpose for the QTOD program suspension and reinstatement. Chief Henson stated that the program was suspended due to concerns expressed by the union regarding the legality of the program. The program was suspended while the District confirmed with legal counsel. The QTOD program is based on a Department of Labor opinion in 2006 regarding a nominal stipend for volunteers at 20% of total

compensation of paid personnel for the same duties (the 20% rule). This opinion was later affirmed in 2008. An out of state 2010 ruling opined that the 20% should apply to wages only and not total compensation. The District made that adjustment and reinstated the program at the more conservative level.

2. Bob Palmer asked a series of questions:
 - a. Update on the replacement of E335/E735? Chief Henson answered that the sale of the second \$5m in bonds will provide funding to resurrect those discussions with the affected stations.
 - b. Bob asked when a strategic plan update could be expected. Chief Henson stated that a major piece of the strategic plan revolves around the budget and negotiations. The District is at a place now to look back on the first 6 months of this budget cycle and to reevaluate needs. Personnel have been asked to cease spending on non-essential items and projects while the numbers are evaluated as the budget is the number one priority as it relates to future strategic planning.
 - c. Bob asked for a Station 6 completion timeline and anticipated expense. Chief Henson stated that the project is approximately 3 weeks from completion and has remained on track with the budget of approximately \$117k to date.
 - d. Timeline regarding the Station 1 seismic changes. Chief Henson stated that the discussion on this issue was last held approximately 8 months ago and included options of building off site, temporary placement of modular housing on site, or repairs to existing facilities. The sale of the second \$5m in bonds will provide funds to make those decisions.
 - i. Director Franke added that the timing of bond expense priorities does coincide with the Keizer annexation attempt. If Clear Lake is taken by Keizer, apparatus and facility decisions may be affected.
 - e. As the Turner Board discusses the possible dissolution of WVFRA, does the MCFD board see value in attending those meetings? Director Franke stated that he and TFD Board President Gullede are meeting regularly and being kept up to date on discussions and actions of the TFD board. He added that he felt comfortable with the level information shared with President Gullede on a regular basis.
 - f. Bob asked for the total legal expenses to date. Chief Henson provided that the District budgeted \$200k for legal expenses and has spent \$103k to date, much of which has been expended on the Keizer issue.
3. Mark Wiesner asked Director Franke about the cancelation of the last several WVFRA meetings. Director Franke stated that the MCFD and TFD Boards are addressing individual District business currently and until there has been any decision made regarding the future of WVFRA, the WVFRA board will defer to the District Boards for pressing business.
 - a. Kris Boyer asked about the WVFRA responsibility of the Fire Chief evaluation. Director Franke answered that the evaluation process has been assigned to a subcommittee per policy and that the WVFRA Board will be notified when the subcommittee has something to bring before the board.

Good of the order: Chief Henson reported that the Fire Safety and Survival Symposium was taking place at the Salem Convention Center this week. Capt. Riley, ATO Woodley, and BC

Wineman are actively involved in that event. Editor in Chief of Fire Engineering Magazine, Bobby Halton, is in town for the event.

Next Meeting: February 15, 2012, 7:00 pm, 300 Cordon Rd NE, Salem.

Meeting adjourn: 8:22 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary