

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Meeting Minutes
October 20, 2011
7605 3rd St SE, Turner
6:30 pm

Meeting called to order by President Dave Gullledge at 6:30 pm. Other board members in attendance were Director Claude Kennedy, Director Gene Schaefer and Director Ed Humber. Also present were Chief Henson, AC Remy, Rebecca Shivers Singleterry, and Anita DeVilliers (recording secretary). Board members not present: D. Craig Anderson

Approval of Agenda: President Gullledge asked if there were any corrections or additions. None were made. President Gullledge said they will stand as posted

Minutes: Director Schaefer moved to accept the September 22, 2011, minutes. . Director Kennedy seconded. Passed unanimously.

Proclamations/Awards: None

Public Comment (agenda items): None

Secretary/Treasurer's Report: None

Old Business:

1. Medic 95 Utilization Data Report & Additional Ambulance Data Report: Chief Henson reviewed the report aloud, explaining how the data and report were created. He asked if there were any questions. Director Kennedy asked how Chief Henson came up with the percentages for emergent and non-emergent EMS calls. Chief Henson explained and some discussion ensued.

Director Humber asked how often M95 is out of service during a 12 hour shift in a month. He asked how many calls M95 missed. Chief Henson explained. Discussion ensued.

Kris Boyer asked if the Board is trying to find out if M95 is going Code 3. President Gullledge asked how long it takes for an outside ambulance to respond to a true emergency call within the Turner Fire District (TFD). Chief Henson explained. Kris Boyer said there are check boxes on the chart to show which code response was ran. Chief Henson said we don't have access to other agency charts so there is no way of tracking that information. Some discussion ensued. President Gullledge asked the Board if they wanted a detailed study done on the subject, the Board declined. President Gullledge expressed his appreciation for the Turner Fire District ASA Report Chuck Mooney had prepared.

New Business:

1. Ambulance Financial Analysis & Unfunded Projects/Needs: Chief Henson spoke to his memo to the Board regarding Medic Utilization Data (see attached). Director Kennedy asked if any national trends on mileage for apparatus replacement had been studied. Chief Henson

explained the conversation he had with Rural Metro in regard to their replacement schedule. Some discussion ensued.

President Gulledge asked why Chief Henson has a 5 year replacement plan. Chief explained it is about reliability using M96 as an example and explained that the goal was 5 years of primary (first out) assignment & 5 years of 2nd out (secondary) assignment. More discussion ensued.

2. WVFRA: Next Steps: Chief Henson explained what staff has done and said that he has started conversations with Legal. He went over his memo to the Board regarding WVFRA Future (see attached). Chief reviewed, line by line, his suggested examples. He then asked if this met the Boards expectations or if he needs to go a different direction. Director Kennedy said it was a good start; it will give the Board something to “chew” on before any decisions are made. Director Schaefer agreed and commented about moving carefully, cautioned about moving too quickly and making mistakes. Some discussion ensued.

Director Humber asked what financial benefit Turner Fire District has as a member of WVFRA versus Turner Fire District leaving Willamette Valley Fire & Rescue Authority (WVFRA). He recommended that the Board meet with Chief Remy and Rebecca and get some true financial facts. Discussion ensued.

President Gulledge reiterated that this is not an action item, rather responses to information the Board had previously requested. He specified that the Board is not in a rush to make decisions. The intent of the Board it to make financially sound and community benefitting decisions. President Gulledge then asked if Marion County Fire District No. #1 (MCFD1) was reviewing WVFRA like TFD? Chief Henson said his perception from the MCFD1 Officers and Board of Directors (BOD) is they want everyone to be comfortable and to do what makes sense for each district. MCFD1 BOD is waiting so see what TFD is ultimately going to do. Some discussion ensued. Chief Henson added that at the Administration level there is some uncertainty.

Andi Batchelor gave her observation/concern. She stated that she has watched Chief Henson hand ideas to the previous Board and watched that Board just assume the input. Andi clearly realizes this new TFD BOD is moving slower but because of past actions by the previous Board morale has dropped. She suggested that the new TFD BOD take some of the good ideas and make them their own; she believes it will boost morale.

President Gulledge proposed a work session for the Board to discuss the relationship with WVFRA in further detail, possibly on Saturday, November 19. There was consensus among the members present to have a work session on November 19. President Gulledge asked the board members to check their calendars and advise of any conflicts. He also asked the Board to review and digest the list of suggestions and plan for the Saturday work session. . More discussion on the benefits of a work session ensued.

President Gulledge appointed Director Humber and Director Schaefer to meet with staff, Chief Remy and Rebecca specifically, prior to the Saturday work session and bring information back as to the financial impact of TFD staying or leaving WVFRA.

3. Audit Committee: Chief Henson explained the history, roles, and responsibilities. He stated there is an opening and asked if the Board wanted to continue the process. Some discussion ensued.

Chief Henson will confirm who makes up the Audit Committee and provide the information to the BOD. More discussion ensued. Directors Humber and Anderson will participate on the TFD Audit Committee. Motioned by Director Kennedy and seconded by Director Schaefer. Motion passed unanimously.

Chief's Report: Chief Henson thanked the Board for their participation in Tuesday's photo shoot. He also commented on the appreciation lunch that was given for outgoing Turner Mayor, Carly Strauss, stating it was a good turnout. Chief Henson reported that he represented TFD at Chemeketa Community College's new Emergency Services building dedication.

Chief Henson announced that WVFRA will not hold the regular BOD meetings in November or December.

Individual/Organizational Input:

1. Special Presentation - none
2. TFD Vol. Assoc. – Cindy Brammer said their next meeting will be November 15th. Cindy announced the kick off for the annual Toy and Food drive is scheduled for Saturday, November 26th, and the Open House will be held Saturday, December 10th in the afternoon. Exact time to be determined.
3. Local 2557: Kris Boyer reported that Union participated in the recent Pink T-shirt Campaign to bring cancer awareness to light by purchasing, selling, and wearing the pink t-shirts on duty. He went on to say that in September, during the smoke detector drive, 96 smoke detectors were given out. And the MDA “fill the boot” will be in November.

Kris Boyer also suggested that in regards to the ambulance report, they don't pay for themselves but there are benefits. He encouraged the Board to look at the “big picture”.

Information: None

Public Comment (other than agenda items): Bob Palmer voiced his like for the new Board and stated it was refreshing. He encourages them to cultivate to WVFRA level and hopes it will carry out to the MCFD1 BOD.

Division Reports: Provided in packets. Chief Henson added that the newest TFD volunteer was able to start the MCFD1 academy tonight.

President Gullede stated without creating overtime issues, he would like to encourage Staff Reports given by the Fire Marshal and EMS and Training divisions to explain what they do at minimum.

Next Meeting: November 17, 2011, 6:30pm at 7605 3rd St SE, Turner.

Adjourn: Director Kennedy moved and Director Schaefer seconded at 7:56 p.m.

Dave Gullledge, Board President

Board Secretary