

BOARD OF DIRECTORS  
Orville Downer  
Randy Franke  
Dave Gulledge  
Claude Kennedy

CHIEF OF AUTHORITY  
J. Kevin Henson



FOUR CORNERS STATION  
MIDDLE GROVE STATION  
PRATUM STATION  
MACLEAY STATION  
BROOKS STATION  
CLEAR LAKE STATION  
LABISH CENTER STATION  
COLLEGE STATION  
TURNER STATION

**WILLAMETTE VALLEY FIRE & RESCUE AUTHORITY  
BOARD OF DIRECTORS  
MEETING MINUTES**

September 8, 2011  
7605 3<sup>rd</sup> St SE, Turner  
6:30 pm

Meeting called to order at 6:30 pm by President Downer. Other Board members in attendance were Randy Franke, and Dave Gulledge. Director Kennedy was not present. Also present were Chief Henson, AC Robinson, AC Remy, Kris Boyer, Andi Batchelor, Bob Palmer, Ed Humber, Dave Lawton, Ron Lee, Ken Morin, Jordan Donat, Joe McNarie, Rebecca Shivers-Singleterry, Mark Wiesner, Kathy Puckett, and Anna Kraemer (recording secretary).

AGENDA: Approved as presented.

MINUTES: All previous minutes have been approved. No minutes presented for signature.

FINANCIAL REPORTS: No current secretary/treasurer. Director Gulledge offered to fill the vacated position. Board consensus that Director Gulledge will fill this position.

AWARDS, PROCLAMATIONS, OUTSIDE VISITORS: None

**INDIVIDUAL / ORGANIZATIONAL INPUT:**

1. TFD Vol. Assoc.: Jordan Donat reported that the volunteer picnic went very well and that the volunteers are planning for the open house and toy & food drive.
2. MCFD Vol. Assoc.: No report given.
3. Local 2557: President Boyer stated that the union will be watching to see how the WVFRA board handles contract violations of the Chief's contract and will hold that same standard to personnel in the future. The joint smoke alarm campaign between the volunteer association and local 2557 will begin in September. Door to door canvassing will take place on September 24<sup>th</sup> with the goal of placing smoke detectors in homes in high risk areas. The MDA Fill the Boot event will take place on Black Friday and planning for that event has begun.

**CHIEF'S REPORT:**

1. Chief Henson reported on the recent conflagration activation to Warm Springs. Capt. Terry Riley responded as Task Force Leader, as well as Capt. Lawton, Kathy Puckett, Steve Wiesner, Nathan Hemenway, and Keith Storms.
  - a. Capt. Lawton added that Capt. Riley and Chief Carriger were great to work with in Task Force leadership roles. The experience was very positive for all personnel involved.

2. Chief Henson reported on the recent PSAP consolidation meeting. Discussion at the meeting centered around consolidation of the three dispatch centers and the pitfalls associated with consolidations of any type. The director of a Washington dispatch center spoke about their experience and several of the topics were relevant to the experience of WVFRA, particularly that leadership changes are difficult and that consultants will be criticized because they “don’t get it”, particularly where issues of culture are identified as needing change. The Washington director stated that those in leadership roles during a consolidation should have a great deal of energy and thick skin. Additional newcomers will have new ideas and desire change that others have spent years on which will create conflict. The speaker also reported on the positives of their consolidation experience in Washington which included shared training, IT, administration, etc. Chief Henson has asked for a copy of the power point to share. Chief Henson stated that he hoped to have more information regarding the PSAP consolidation discussion for the next meeting.

OLD BUSINESS:

1. Board Polices 109 & 110 are presented for adoption. *Motion to adopt board policies 109 and 110 made by Director Gullede. Seconded by Director Franke. Unanimous.*

NEW BUSINESS:

1. A joint MCFD/TFD board meeting has been scheduled for September 15<sup>th</sup>. The Turner Board meeting has been rescheduled for Sep. 22<sup>nd</sup>.
2. Ken Morin reported on the revision work done by the personnel subcommittee. The committee has reviewed the evaluation tool for the fire chief and made changes where needed. Ken Morin and Wayne Miller represent the MCFD participants on the committee. Recommendation to appoint two TFD members to participate at the next TFD board meeting.

GOOD OF THE ORDER: None

7:00 pm: Adjourn for executive session: 192.660 (2)(d)

Reconvene regular session and adjourn meeting at 7:53 pm

Next Meeting: October 13 2011, 6:30 pm, 300 Cordon Rd NE

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Board President

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Board Secretary