

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Meeting Minutes
September 22, 2011
7605 3rd St SE, Turner
6:30 pm

Meeting called to order by President Dave Gulledge at 6:30 pm. Other board members in attendance were Claude Kennedy, Ed Humber and Craig Anderson. Director Gene Schaefer arrived at 7:30. Also present were Chief Henson, AC Remy, Rebecca Shivers Singleterry, Kathy Puckett, Andi Batchelor, Joe McNarie, Bob Palmer, Dave Lawton, Karen Beckmann and Anna Kraemer (recording secretary).

Agenda: Approved as presented.

Minutes: August 18, 2011 minutes presented for approval. Motion to approve by Director Kennedy. Second by Director Humber. Unanimous.

Proclamations, Commendations, Special Reports:

1. Chief Henson reported on the conflagration activation on August 27th. Personnel were activated and staged at Stayton Fire within 60 minutes. Captain Riley presented a slide show detailing the conflagration response. Chief Henson then presented letters of commendation to Captain Dave Lawton and Firefighter Kathy Puckett for their service.

Public Comment (agenda items): None

Secretary/Treasurer Report: No discussion

Old Business:

1. Medic 95 is consistently capturing daytime revenues. Director Gulledge asked for a finer detail report which includes time of day response information. Chief Henson stated that this report does exist and will be provided to the board next month.
2. Director Gulledge reported that the joint boards met last week and is making progress. More information will be shared as soon as possible. Director Kennedy reported that it was a good meeting and there is some agreement as to how to proceed; good ideas were shared. Director Kennedy made a 3-part motion to: *(1) Prepare a financial analysis of the profit/loss to continue to operate an ambulance service 12 hours per day, (2) Prepare a list of major projects/items that we are presently not able to accomplish due to our present budgetary limitations, and (3) explore whether or not there is a way for WVFRA to continue to exist as the employer, with major changes in specific functions of WVFRA.* Second by Director Anderson. Unanimous.
3. Director Gulledge stated that through discussions with personnel, the perceived loss of identity is an important issue. *Director Humber made a motion to remove WVFRA logos from all TFD apparatus. Seconded by Director Kennedy.* Director Anderson stated that the removal may be premature and that any cost for the removal would not be a wise use of funds at this time. The WVFRA logo is the smaller logo on the apparatus with Turner Fire District clearly displayed as the primary identification. Director Kennedy noted that the point was well taken and may be slightly premature. Director Humber stated that it was important for TFD to reestablish its identity and that the WVFRA logo removal was one gesture to support that. *Vote: Directors Gulledge, Kennedy and Humber in support. Director Anderson opposed. Motion passes.*

New Business:

1. Appointment of personnel committee members. The recently adopted policies call for the creation of a personnel committee. Because the WVFRA board is the entity that addresses personnel issues, two members from both the MCFD and TFD boards should be appointed to serve on the personnel committee. The two members from each board should not also be a member of the WVFRA board. *Director Kennedy supports appointment of Ed Humber to one position on the Personnel Committee. Director Gullede supports appointment of Craig Anderson to the remaining position on the Personnel Committee. Unanimous consent by the Board.*
2. Use of VHF radio pagers and text message procedures for Board members. Director Gullede stated that he would like to keep in touch with calls within the district to show support for the personnel. Chief Henson stated that text messaging is available as an option, and that the district does have pagers that can be used by board members. Director Kennedy and Director Humber concur that being knowledgeable about the calls personnel are responding to open the door for understanding.

Chief's report:

1. The training division recently conducted two burn to learn field fires on Battlecreek and Hunsaker. Both training exercises went very well and the Incident Action Plans for each was well done. Capt. Riley had been deployed on the conflagration fires, and Brian Woodley did an excellent job as the lead on this training.
2. A recent grassfire on Battlecreek began as a City of Salem call as a fire on southbound I-5. The fire jumped across I-5 to the northbound lanes and Turner was tapped to respond. Multiple structures were threatened and hazardous materials were a risk. All involved did a very good job and no structures were lost. Chief Henson estimated that more than 50 firefighters responded to contain the fire and that a unified command system was established and worked well.
3. Chief Henson reported that the OFDDA/OFCA conference is scheduled for November 3-5 in Seaside. The large spring conference will take place in Bend in 2012.
4. Captain Lawton and BC LoSasso have completed and submitted an Assistance to Firefighters Grant (AFG) application for hose replacement for both TFD and MCFD.
5. BC Wineman has applied for grants for the EMS division and a grant for pediatric ALS equipment has been received. The grant-funded supplies will be used by both entities. No matching funds are required for this grant.

Division Reports: Provided. No discussion.

Individual/Organizational Input:

- a. Volunteer Association: Kathy Puckett reported that the volunteers are busy preparing for the toy and food drive as well as the open house.
- b. Local 2557: No report given.

Good of the order:

1. Chief Henson reported that the Ambulance Service Advisory (ASA) renewal period is coming up soon; it occurs every 5 years. The ASA committee has indicated that as long as there are no boundary disputes, a 10-year renewal may be considered. Salem Fire has indicated that they have no desire to challenge boundaries from TFD or MCFD1. Chief Henson said he hopes to reach consensus with Salem Fire tomorrow. The next committee meeting is next week.

Public Comment (non-agenda items): None

Next Meeting: October 20, 2011, 6:30pm at 7605 3rd St SE, Turner.

*7:52 - Adjourn for Executive Session: 192.660 (2)(d)

Reconvene and adjourn regular session at 9:46 pm

Dave Gulledge, Board President

Board Secretary