

BOARD OF DIRECTORS
Orville Downer
Randy Franke
Ken Morin
Wayne Miller
Bernie Otjen

CHIEF OF DISTRICT
J. Kevin Henson



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

Meeting Minutes
September 21, 2011
4910 Brooklake Rd NE, Brooks
7:00 pm

The Board meeting was called to order at 7:00 PM by Director Randy Franke. Other board members in attendance were Bernie Otjen, Orville Downer, Wayne Miller, and Ken Morin. Others present were Chief Henson, Assistant Chief Robinson, Captain Riley, Bob Palmer, Jon Crow, Captain Zahn, Mike Welter, Lona Riley, Keith Storms, Nathan Hemenway, Steve Wiesner, Ken and Andrea Tobin, Kathy Puckett and Anna Kraemer (recording secretary).

Agenda: Approved amended to include executive session following regular business. Approved as presented.

Minutes: Minutes of August 18, 2011. Approved as presented.

Proclamations, commendations, special report, visitors, and awards:

1. Chief Henson reported on the conflagration activation on August 27th. Personnel were activated and staged at Stayton Fire within 60 minutes. Captain Riley presented a slide show detailing the conflagration response. Chief Henson then presented letters of commendation to Captain Terry Riley, Keith Storms, Steve Wiesner, and Nathan Hemenway for their service.
2. Thank you cards were read into record.

Public Comment (agenda items): None

Secretary/Treasurer Report: Director Morin stated that he did have questions that were answered by the finance office.

Old Business:

1. The medic utilization report was provided and reviewed. Medic 33 has run 363 calls year-to-date; 313 of these calls are billable calls; 179 calls are considered "new revenue", New revenue calls were explained as calls district-wide that would not have been captured with M31/M32 and would have instead gone to an outside agency.
2. Chief Robinson reported that the 123-page water analysis report has been received from Terracon. Awaiting Terracon's No Further Action letter. Once received it will be submitted along with the report to DEQ for final approval. A 60-90 day review period for DEQ is anticipated.
3. St. 1 crew quarters discussions are ongoing. The No Further Action ruling from DEQ is required before any decisions can be made. Lot line adjustments will also be a consideration.

4. Keizer City Council voted to approve the resolution to withdraw Clear Lake from MCFD#1. No public comment was allowed at this public hearing. The City will call for a vote on the Clear Lake issue in the March 2012 election. The city opted NOT to allow a double majority vote, effectively silencing the voice of residents of Clear Lake; the rest of Keizer will make the decision on whether or not to withdraw and annex the area. The IGA between Keizer City Council and Keizer Fire District was also reportedly approved. Keizer Fire District began the annexation process by approving a resolution at their board meeting last night.

New Business:

1. The City of Keizer is proposing a new public safety tax initiative to help offset 911 costs. This tax will add \$4.86 to the utility bill for every residence and business in the City of Keizer and is expected to raise over \$800,00 for the city. These proceeds will be portioned out using the same user fee guidelines for WVCC to emergency service providers who provide services within the city of Keizer. Keizer Fire District and MCFD1 would receive a portion of these funds. The proposal has never been discussed with MCFD1 and further detail has not been provided to MCFD1. The Board nor the Marion County community has been asked for input into this decision. This proposal will go before the voters in November of this year.
 - a. Director Franke stated that he does not feel that the Board has been given enough information and is not in a position to support the City of Keizer in this initiative. Private and public entities are in a tough budgetary position and that this is the wrong economy to ask residents for more money.
 - b. Director Miller concurred and made a *motion that the MCFD Board not support the tax initiative to add fees to utility bills to offset dispatch costs. Seconded by Director Downer. Unanimous.*

Chief's Report:

1. The MCFD1 Open House event was a great success. Chief Henson recognized Capt. Paula Smith, Alfredo Mendez, Support Services, Volunteers, and Station 1 personnel for their hard work with another successful event.
2. The training division recently conducted a burn to learn field fire on 38 acres near 62nd Ave. The training exercise went very well and the Incident Action Plan was well done. Capt. Riley had been deployed on the conflagration fires, and Brian Woodley did an excellent job as the lead on this training.
3. Five volunteers have been promoted to Lieutenant. Chief Henson congratulated Steve Wiesner, Andy Jorgensen, Aaron Iwaniw, Mark Jennings, and Adam Treadwell on their promotions.
4. Chain of Command for volunteers has been reorganized. The District will be split into south, east, and west divisions. Capt. Zielinski will lead the south division (station 1 & 2), Capt. Hicks will lead the east division (stations 3, 4, & 7), and Capt. Zahn will lead the west division (stations 5 & 6). The training division is also preparing officer enhancement nights for drill to assist all officers within the organization.
5. Chief Henson reported that the OFDDA/OFCFA conference is scheduled for November 3-5 in Seaside. The large spring conference will take place in Bend in 2012.
6. The KFD complaint was that MCFD placed an ambulance in our own service area at Station 6. The proposed annexation of Clear Lake does not affect the ambulance service area because that issue is decided by the county commissioners. Chief Henson reported

that the Ambulance Service Area (ASA) boundary adjustment discussion period is coming up soon; it occurs every 5 years, and that the ASA committee has indicated that as long as there are no boundary disputes, a 10-year renewal may be considered. Salem Fire has indicated that they have no desire to challenge boundaries from TFD or MCFD1. No requests for a change have been received by Keizer Fire District.

Individual Input:

1. Special Presentation: None
2. MCFD Volunteer Association: Association President Dave Zahn reported that the volunteers will place food barrels in the schools next month in preparation for the toy and food drive. The Association is up to 75 members currently. 9 are from the last academy. Chief Henson added that the applicants this year have been stellar and commended Brian Woodley on tracking the number of volunteers and boosting participation.
3. Local 2557: No report given.

Division Reports: No discussion

Good of the order:

1. Chief Henson reported on recent discussions proposing the consolidation of dispatch centers. Governance is the largest topic at this time.
 - a. Ken Tobin reported that personnel are working on completing the new CAD system. Dispatchers will begin training soon. Borderless dispatching was briefly discussed.
2. LifePak 15's have been in place on first out apparatus for two weeks with no issues. LifePak 12's will transition to other apparatus beginning next week.
3. Chief Henson reported that the representative for electronic EMS charting presented the software today. The purchase of this software is part of the FEMA grant that allowed for the purchase of LP15's.
4. Director Miller reported that he was contacted by residents who live in the City of Keizer and outside of Clear Lake who asked to sign the petition. He stated that he appreciated all of the hard work of Station 6 volunteers during this process. Chief Henson added that KFD has made statements questioning the petition as unethical. Legal counsel was consulted both before and after the process and there are no ethical issues. The Keizertimes poll regarding the annexation issue is showing only 20% in favor of the annexation with 75% opposed.

Next Meeting: October 19, 2011, 7:00 pm, 300 Cordon Rd NE, Salem.

8:30 pm: Adjourn for Executive Session: 192.660 (2)(h).

9:20 pm: reconvene regular session.

Meeting adjourn: 9:39 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary