

BOARD OF DIRECTORS
D. Craig Anderson
Orville Downer
Randall Franke
Gary Tiffin

CHIEF OF AUTHORITY
J. Kevin Henson



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION
TURNER STATION

**WILLAMETTE VALLEY FIRE & RESCUE AUTHORITY
BOARD OF DIRECTORS
MEETING MINUTES**

June 9, 2011
300 Cordon Rd NE, Salem
6:30 pm

Meeting called to order at 6:30 pm by President Downer. Other Board members in attendance were Randy Franke and Director Gary Tiffin. Director Anderson was ill and unavailable. Also present were Chief Henson, AC Robinson, Kris Boyer, Andi Batchelor, Bob Palmer, Patrick Anderson, James Mulhern, Ed Humber, Claude Kennedy, Greg Doeden, Mick Linder, Alex Carey, Karen Beckmann, Dave Gullede, and Anna Kraemer (recording secretary).

AGENDA: Amend to move executive session up on the agenda under Individual Input.
Approved as amended.

MINUTES: Minutes of May 12, 2011 submitted for approval. Motion to approve by Director Franke. Seconded by Director Tiffin. Unanimous.

FINANCIAL REPORTS: No discussion

AWARDS, PROCLAMATIONS, OUTSIDE VISITORS:

1. Chief Henson noted for the Board and audience that the regularly schedule Turner Board Meeting was rescheduled to June 28th and will immediately follow the Turner budget hearing.

INDIVIDUAL / ORGANIZATIONAL INPUT:

1. TFD Vol. Assoc.: No repot given.
2. MCFD Vol. Assoc.: No report given.
3. Local 2557: President Boyer stated that the union is still awaiting answers to the questions posed last month. Director Franke apologized for the delay and committed to providing a response soon.

6:36 pm - Adjourn for executive session: 192.660 2(a) to consider the employment of a public officer, employee, staff member or individual agent.

7:28 pm – Reconvene regular meeting.

CHIEF'S REPORT:

1. The Salem Hospital communications project is moving forward. When the new tower was built at Salem Hospital, a dead zone of radio traffic was created. Through the work of two committees the group has amassed approximately \$75k to move forward with correction of this problem. Other agencies involved include

Polk Fire #1, Dallas Fire, SW Polk Fire, Fall City, Keizer Fire, Salem Fire, and Spring Valley Fire.

- a. Director Franke added that an email from Dean Bender of Polk County Emergency Management specifically thanked Chief Henson for his assistance in securing \$39k of these funds through partnerships with other agencies. He thanked everyone involved for the success of this project.

OLD BUSINESS:

1. Chief Officer Contract. Director Franke stated that the final version of the contract for the Fire Chief has been presented to the Board for approval. The subcommittee to review the drafts was made up of Director Franke and Director Anderson. The goal is that the format used for the Fire Chief contract will be similar for the AC and BC contracts. The presented contract includes the concessions that were agreed to by all employees during union contract negotiations. No increase in wages or compensation are included. *Director Franke made a motion to approve the agreement as presented. Seconded by Director Tiffin. Unanimous.*

NEW BUSINESS:

1. The Social Media Policy was presented for review at the May Board meeting and is presented again now for adoption. Language has been changed to clarify that this policy refers to Authority-owned media sites and products only. No additional changes have been made. *Director Franke made a motion to approve the policy as presented. Seconded by Director Tiffin. Unanimous.* Director Franke congratulated Chief Henson on looking ahead regarding communication policies and seeing value in the need for this policy.
2. A subcommittee was established to review Board Policies for revision; the committee consisted of Director Franke, Anderson, and Morin. Sample policies were retrieved from the City of Salem, City of Keizer, TVF&R, Keizer Fire, and Marion County Commissioners and applicable policies were included in these proposed revisions. Director Franke notes an error correction on policy #108 which will be corrected by staff. Director Franke recommends pulling policy #109 and #110 at this time until language is revised. *Director Franke made a motion to recommend approval of the policies as presented with the exception of #109 and #110. Seconded by Director Tiffin. Unanimous.* Director Franke added that the policies with a notation in yellow highlight are policies that do not apply to WVFRA as they are policies of the individual districts.

GOOD OF THE ORDER:

1. Chief Henson noted that there is one more account payable cycle before end of the year data is known; accurate numbers should be available by the end of June.

Adjourn: 7:42 pm

Next Meeting: July 14, 2011, 6:30 pm, 7605 3rd St SE, Turner

Board President

Board Secretary