

BOARD OF DIRECTORS
Orville Downer
Randy Franke
Ken Morin
Wayne Miller
Bernie Otjen

CHIEF OF DISTRICT
J. Kevin Henson



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

Meeting Minutes
April 20, 2011
300 Cordon Rd NE
7:00 pm

The Board meeting was called to order at 7:00 PM by Director Randy Franke. Other board members in attendance were Bernie Otjen, Orville Downer, Wayne Miller, and Ken Morin. Others present were Chief Henson, Assistant Chief Robinson, BC Wineman, Capt. Riley, James and Sherry Mulhern, Kris Boyer, Andi Batchelor, Bill Sterett, Ron Rosgen, Harold and Rita Bruegeman, ATO Brian Woodley, Jon Louthan, Capt. McMann, Jerrod Schuch, Mick Linder, Kathy Puckett, Karen Beckmann, Shar Beckmann, Marc Wiesner, Wayne Weaver, Bob Palmer, Zach Zielinski, Scott Seaton, Ron Lee, Mike Berger, Juan DeLeon, Herb Swett (Keizertimes) and Anna Kraemer (recording secretary).

Agenda: Approved as presented.

Minutes: Minutes of March 16, 2011 presented. Motion to approve by Director Downer. Seconded by Director Morin. Unanimous.

Financials: No discussion.

Proclamations, commendations, special report, visitors, and awards:

1. Chief Henson read thank you letters from Gene Herigstad and Debbie McBee.
2. Chief Henson thanked Barbara Hosier for her donation of 3 pet oxygen masks. He also thanked Karen Beckmann for her work in helping to facilitate this purchase and donation of pet oxygen masks.
3. Chief Henson congratulated Alex Carey for receiving the Distinguished Conduct award from the Oregon Fire Chief's Association. Alex was nominated by the Clackamas Fire District, along with Clackamas firefighter Trevor Cooper, after assisting an injured motorist on I-84 last December. A letter of recommendation has been placed in his file.
4. Chief Henson congratulated Kris Boyer, Kris Kuenzi, Kris Williams, and Seth Barnett on receiving the Unit Citation award from the Oregon Fire Chief's Association. Chief Henson nominated these personnel for their actions on a house fire and rescue in June 2010. Letters of recommendation have been placed in their files.

Organizational Input

1. Volunteer Association: Zack Zielinski reported that the joint live fire training with Keizer, Jefferson, and Turner went very well. Station 6 Open House and Easter Egg Hunt is scheduled for April 23rd.
2. Local 2557: President Boyer read a letter into record stating the Union's position on the investigation into Chief Henson's vehicle crash on Dec. 31st. He then intimated that this

Board had paid for a fine for the Chief previously (2007) and asked if the Board would pay again if Chief Henson is found guilty of the charge against him of unsafe operation of an emergency vehicle.

- a. Director Franke clarified that the Chief officers that Kris Boyer was referring to were former Chief Hari and former Assistant Chief Jung. He furthered that this board did not exist in 2007, and that Chief Henson was not the Chief of the District at that time. Director Franke stated that the statement read was based on several assumptions and not facts. In regard to the black box in reference, Director Franke spoke with a crash reconstructionist who agrees that the black box data is useful information in an investigation, however physical evidence to the contrary trumps electronic data. The reports have been reviewed and discussed and discipline administered and the matter is closed.

Chief's Report:

1. Chief Henson reported that the awards for Distinguished Conduct and Unit Citation were discussed at the OFCA conference last week. The District was unaware that the awards were going to be discussed and MCFD did not send representation this year due to budget constraints.
2. Staff is working hard on preparing the budget for FY 11-12. Notification was sent to all personnel on April 15th to limit spending for the rest of this fiscal year. As of now the proposed budget is still in the red and finance staff is meeting with individual divisions to reduce expenses where possible.
3. The Social Security/401A project is complete. Chief Henson thanked everyone for their patience and recognized Rebecca, Shivers-Singleterry, Jon Remy, Scott Smith, and Kyle McMann for their commitment to seeing this project through.

Old Business:

1. Capt. Riley reported on the joint live fire training exercise that occurred last week. Firefighters from MCFD, Turner Fire, Keizer Fire, and Jefferson Fire participated in a burn to learn on a home in Keizer. The training opportunity was jointly planned between MCFD and KFD. The home included a basement which is a rare training opportunity. The event was a huge success and Capt. Riley thanked ATO Woodley for his attention to detail on the Incident Action Plan for the exercise. He also thanked the Turner Support Team for providing rehab, and Keizer's Training Chief Hector Blanco.
2. Chief Robinson presented information regarding a grievance filed by the union in regard to union meetings during business hours. The District has agreed to allow the union to have one hour of District time to hold a union meeting with pay for employees who are regularly scheduled during that time. The disagreement appears to be in the definition of "normal business hours" as it related to 40-hour employees versus 56-hour employees.

New Business:

1. Volunteer Coordinator Brian Woodley gave a report on future goals for the volunteer program. He listed the goals of minimizing costs during the application process, improving records management, volunteer accountability, immediate contact with applicants, and collaboration with other agencies to improve benefits to volunteers and promote retention.

- a. Director Otjen stated that the coordination of volunteers is not a half-time job. Much work is needed to process and evaluate volunteers. He stated that he appreciates the hard work Woodley is doing for the program.
2. Station 6 will host an Open House and Easter Egg Hunt on April 23rd. The egg hunt will begin at 10am at Centennial School across the street from Station 6; open house from 12-3pm at Station 6.
3. Medic 33 data continues to be evaluated on a monthly basis. Medic 33 transported 50 patients in January, 38 in February and 31 in March. Call volume District wide was down for January and February. Staff will be monitoring calls for productivity and the 911 center will begin managing resource movement in late April.
4. The Volunteer P&P manual has been in revision through committee for several months. The P&P for volunteers is largely the same as for career personnel; specifics relating to volunteers have been added. *Director Morin made a motion to approve the volunteer P&P manual as presented. Seconded by Director Downer. Unanimous.*
5. Director Franke gave a report from the audit committee. The joint audit committee met with the auditors on April 7, 2011. The auditor found that the District was in compliance and the result was a clean audit report.
6. Resolution 2011-02: Emergency Services to Clear Lake was presented to the Board for approval. The area in discussion is the MCFD Ambulance Service Area west of I-5. Ambulance revenue from Medic 33 was included from this area in the budget reset process. Unbeknownst to Chief Henson or the current board, an agreement in 2007 allowed Keizer Fire District to respond into this portion of the MCFD ASA. The remedy to recapture this ambulance revenue is to issue a 30-day notice of termination as stated in the agreement. Director Franke read Resolution 2011-02 into record. *Motion to adopt Resolution 2011-02 made by Director Downer. Seconded by Director Miller. Unanimous.*
7. Director Franke will sign a letter to Keizer Fire District initiating the 30-day notice to terminate the agreement.
8. Chief Robinson reported on the activities of Support Services. A meeting was held two weeks ago that involved the Training Division, two Board members, Chief Robinson, and members of Support Services. Clarification of current responsibilities as well as future interests were discussed. Chief Robinson was asked to be the liaison and attended the Monday night meeting. Revision of Support Services job descriptions was discussed. Bill Walters will serve as the spokesperson for Support Services.

Good of the order:

1. Director Ken Morin addressed the written statements made by union president Boyer. He stated that the continued negative rhetoric further destabilizes the organization. The investigation at WVFRA was requested and the Board complied and yet the critics were unsatisfied. The continued statements are offensive and tiring and not an appropriate use of time allotted for the union to speak on union matters.
2. Director Franke responded to the statement made by Sherry Mulhern at the last meeting stating that the 2009 incidents at Chief Henson's residence did not happen and that no report was filed. Director Franke clarified that police reports had in fact been filed and that copies of those reports were given to the union. The union president at that time had received copies of the police reports and discussed it with executive members of the union leadership.

3. Sherry Mulhern stated that families are stressed and that her husband was wrongly accused of impersonating an investigator. James Mulhern stated that he did call the individuals in question and state that he was with MCFD and that the District was doing an investigation. He said that he could see how they may have thought he was saying he was an investigator; that he was only attempting to convince them to testify.

Next Meeting: May 18, 2011, 7:00 pm, 4910 Brooklake Rd NE, Brooks.

Meeting adjourn: 8:25 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary