

BOARD OF DIRECTORS
Orville Downer
Randy Franke
Ken Morin
Wayne Miller
Bernie Otjen

CHIEF OF DISTRICT
J. Kevin Henson



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

Meeting Minutes
December 15, 2010
300 Cordon Rd NE
7:00 pm

The Board meeting was called to order at 7:00 PM by Director Ken Morin. Board members in attendance were Bernie Otjen, and Orville Downer. Directors Randall Franke and Wayne Miller were unavailable. Others present were Chief Henson, Assistant Chief Robinson, BC Wineman, Bob Palmer, Capt. Dave Zahn, Kris Boyer, Andi Batchelor, Mark Wiesner, Harold Bruegeman, Rita Bruegeman, James Mulhern, Cory Kottek, Greg Doeden, Mick Linder, Mark Ramsdell, Jon Louthan, Capt. Kyle McMann, Capt. Don Zielinski, Zack Zielinski, Steve Weltz, Kathy Puckett, and Anna Kraemer (recording secretary),.

Agenda: Approved as presented.

Minutes: Motion to approve the minutes of November 17, 2010 made by Director Downer. Seconded by Director Otjen. Unanimous.

Financials: No discussion.

Proclamations, commendations, special report, visitors, and awards:

1. Capt. Paula Smith was awarded by Dave Jones of the State Fire Marshal's Office for completion of the Fire Plans Examiner Program.
2. Colleen Heater wrote a letter to the District thanking us for our support and participation in the services for Jerry.
3. Chief Jack Carriger sent a card of thanks to the District for the support and assistance in the services held for Ron Tegen.
4. Chief Henson sent an email to Liz Rumelhart of Wiltse Towing thanking them for their support in providing vehicles for our training purposes. Liz sent an email response stating that they enjoy participating and are happy to provide these vehicles for use in training for our personnel.
5. Congratulations to Miguel Bautista for being accepted in the Oregon Fire Service Honor Guard.
6. New volunteers were sworn in on Monday night. These are recruits that have previous fire experience from other organizations and were fast tracked through our program.
7. Lt. Don Zielinski was promoted to Captain on Monday night at the Volunteer Business meeting. Congratulation Don on this well-deserved achievement.

Organizational Input:

1. Volunteer Association: Capt. Zahn reported that the volunteer association elections have concluded and there will be several new representatives on the board. The Association will be very busy over the next 5 days preparing for Christmas events. The Food and Toy boxes will be compiled and delivered on Saturday. An estimated 225 families will be served through this event. Monday night is Christmas caroling at 6:30 pm at Willamette Lutheran Home and 7:00 pm at Applewood Retirement. The chili feed will follow at Station 2.
2. Union Report: President Boyer reported that the MDA Fill the Boot event had over 40 participants from WVFRA and Keizer Fire. The event raised approximately \$17,000 for the MDA. President Boyer thanked Kris Williams, Keith Storms for their work putting this together and Bret Peterson for providing shelter during the event with his travel trailer. Congratulations from the Union to Captain Paula Smith for completion of the most comprehensive Fire Plans Examiner Program. President Boyer added that the WVFRA board and the union had ratified the collective bargaining agreement and two memorandums of understanding. He furthered that the two MOU's are temporary concessions in an effort to help avoid layoffs.
 - a. Director Morin thanked President Boyer and the members of the bargaining team for their time and effort in this process, and for the concessions that were made.

Chief's Report:

1. DHS/FEMA Fire Act Grant award. BC Wineman reported via email that in 2007 the WVFRA received a grant award for the exhaust system project. A series of five appeals were performed in order to have the WVFRA accepted as one entity versus MCFD and TFD separately. Chief Henson thanked BC Wineman for his tenacity in securing these grant funds. Following the completion of the exhaust system project, savings in the amount of \$32,000 was requested to be reallocated to the Fire Prevention division. These funds will go toward the purchase of smoke alarms, rural address signs, and juvenile fire prevention.
2. Chief Henson congratulated BC LoSasso on achieving his Master's degree in Emergency Management.

Old Business:

1. Chief Henson provided a budget summary of the past 2-3 months. Cuts to made to the current FY 10-11 budget will minimize the impact of the FY 11-12 budget. A document was prepared and distributed today to all personnel summarizing the line item changes. Not reflected is the connection to the recently agreed upon Memorandums of Understanding regarding concessions and the QTOD program which are instrumental to maintaining jobs. The Medic 33 program will be implemented immediately.
2. Duties of the Volunteer Coordinator position will be consolidated into the Assistant Training Officer position. This change is projected to save approximately \$76,000 over the next 18 months. The union has agreed to this change with no need to bargain wage scale for the position. The current Volunteer Coordinator, DC Walters, has served the District for 38 years in many capacities, and was awarded the Hall of Fame award in 2007. DC Walters prefers not to have a farewell party and will be joining the Support

Services Division in the first part of the New Year. The consolidation of these job duties is the most dramatic administrative change though concessions have been made by all personnel, including administrative staff, chief officers, and the union.

The Medic 33 project will begin January 2nd and will be based out of station 5. The anticipated revenue is dependent on the success of the project and the data will be watched closely.

3. President Boyer addressed the negotiations update in his report. The agreed upon MOU's have been provided tonight for review. The Collective Bargaining Agreement needs to have formatting cleaned up before asking for signatures.
4. Medic staffing per the QTOD MOU calls for the increased use of QTOD volunteers. There are currently 12 QTOD volunteers and another assessment is planned for January.

New Business:

1. Concessions by personnel and budget line item cuts are a part of the budget solution, but another option the board will need to consider is a renewal or increase of the Local Option Levy. The renewal rate at .16/1000 generates approximately \$350k in revenue. The budget preparations assume that the current levy will be renewed. Chief Henson asked the board to consider the risk or a renewal or increase in the current economy. The Nelson Group completed a poll regarding this issue and the result returned with a 95% confidence rate that a renewal would be supported. 80% of those polled gave MCFD1 a positive rating. 75% support a renewal at .16/1000; 45% support a levy increase of .80/1000. At .80/1000, the projected revenue would be between \$1.3-\$1.7m. The ideal number is somewhere between .16 and .80 per 1000. The decision to seek renewal or increase, and at what rate, is needed by the January meeting.
2. An official Facebook page has been created for MCFD, TFD, and WVFRA as a way to communicate via social networking. The video for Firefighter Response Systems has been posted, as will accomplishments and positive information about the Districts. The WVFRA has begun an IT collaboration project and is moving forward toward Microsoft Sharepoint. The FirstClass system will transition out as we move in this new direction.

Good of the order:

1. Bob Palmer asked what the neighboring agency tax rates are in comparison to MCFD's. With the pressure of annexations, other agencies could say that they could provide the service for less. Chief Henson stated that the tax rates include the permanent rate, local option levies, and general obligation bonds, and that not all neighboring agencies have all three. Compounding that is the difference between cities that have urban renewal; the city of Keizer as an example. Compared to a city, the rate is less than half. Cities charge individually for radios, etc. so the comparison is not apples to apples. Districts within cities are also different than those outside of a city. Director Otjen added that with city tax rates, the costs are not easily identified as they are spread through many departments within the city.

Next Meeting: January 19, 2011, 7:00 pm, 4910 Brooklake Rd NE, Brooks

Meeting adjourn: 8:16pm

MCFD No.1 Board President

MCFD No.1 Board Secretary