

BOARD OF DIRECTORS

Jon R. Brown  
Orville Downer  
Randy Franke  
Ken Morin  
Wayne Miller

CHIEF OF DISTRICT

J. Kevin Henson



FOUR CORNERS STATION  
MIDDLE GROVE STATION  
PRATUM STATION  
MACLEAY STATION  
BROOKS STATION  
CLEAR LAKE STATION  
LABISH CENTER STATION  
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

Meeting Minutes  
December 16, 2009  
300 Cordon Rd NE  
7:00 pm

The Board meeting was called to order at 7:00 PM by President Morin. Board members in attendance were Orville Downer, Ken Morin, Randy Brown, and Wayne Miller. Director Randall Franke was ill and unavailable. Others present were Chief J. Kevin Henson, Anna Kraemer (recording secretary), AC Robinson, Bob Palmer, Capt. Dave Zahn, Lt. Don Zielinski, Tim McClaughry, Audrey McClaughry, Andrea Batchelor, Sherry Mulhern, James Mulhern, Steve Downer, Kathy Puckett, Mick Linder, Mike Willcut, Bret Peterson, Laura Peterson, Dustin Baum, Mike Anderson, Tim Rosgen, Ron Rosgen, Kim Lee, Ron Lee, BC Batchelor, Patrick Anderson, Capt. Kris Boyer, Capt. Scott Smith, Capt. Greg Doeden, and Bill Chambers.

Director Morin stated that the public comment portion of the meeting will take place under Good of the Order. A public meeting is required to allow for public observation, and not required to allow public comment. Allowing public comment is a good practice and has historically been allowed. Public comment should be related to agenda items. The board will not tolerate back and forth discussion, insults, or the like.

Agenda: Approved as presented. Downer/Brown. Unanimous.

Minutes: Minutes of November 18, 2009 were approved. Minutes of WVFRA and TFD provided for information.

Financials: No Discussion

Volunteer Association: No Report

Union Report: Local 2557:

- a. Capt. Kris Boyer stated that he is the newly elected president of Local 2557. Capt. Boyer thanked Kyle McMann for his service as president over the previous 4 years. He stated that the new executive board for the Local includes Cory Kottek and Mick Linder and Ron Lee.
- b. He reported that the Fill the Boot event was held the day after Thanksgiving and raised over \$15,000 for the MDA. Kris Williams has headed up the event for the last 2 years and has done a good job coordinating that effort.
- c. Capt. Boyer stated that the Local had received the letter regarding the charter committee to move forward and stated that the Local would be submitting a letter in response. He furthered that the Local would select a representative based on their criteria, not the board's criteria, and that the Local is committed to having the

Authority succeed, but not supportive of the Board's decision to move forward with Chief Henson. The participation on the charter committee will need to have the wage issue addressed for participation and cannot be voluntary as you cannot volunteer where you work, according to Boyer. He added that the Local is supportive of moving forward and does believe in the Fire Authority.

- d. Capt. Boyer reported on pending issues: QTOD MOU mediation is next week, arbitration in February, pending arbitration being reviewed by legal, ULP being reviewed.

#### Chief's Report:

1. Mediation specific to the QTOD MOU is scheduled for December 22<sup>nd</sup>.
2. Medicare reimbursement. A committee has been established at the federal level that studied Medicare for several months to determine the amounts of the ambulance inflation factor for the calendar year. Inflation for last year rose 5%, and an average of 3% in previous years. This calendar year, the expected rise is 0%. This is telling in term of ambulance reimbursements as the feds are also talking about 5%-10% Medicare reimbursement cuts.
3. The Social Security Committee sent out a survey to all personnel regarding the Opt-In or Opt-Out discussion. Of the 45 surveys sent out, 43 were returned. Of those 43, 40 personnel chose to Opt-Out, 2 chose to Opt-In, and 1 was unsure. The WVFRA board made the decision last week to study the results and to determine a direction in January.
4. There has been no update to the status of the fire station construction grant.
5. Lifeline Ambulance inspection went well. Capt. Friesen and Capt. McMann inspected the ambulances at the plant in Iowa last month. The units are in Springfield now being prepared. The anticipated in-service date for the medic units is mid-January.
6. Volunteer Retention/Reimbursemet. District points checks were distributed at the meeting Monday night. Eligible volunteers received the maximum \$360 of non-taxable reimbursements. Volunteers who earned above the maximum were issued a separate check with taxes withheld for those amounts.
7. Station 1 roof repair has been completed.

#### Old Business:

1. Station 5 update. Final issues remaining include the radio tap-out work and the awning. Dalke Construction has been great to work with on this project. A total cost analysis is expected by February. It will take some time to sort out where we are able to maximize Go Oregon Stimulus funding through Chemeketa. The January board meeting is scheduled at the RTC and a tour of the station may be appropriate at that time.
2. Board Policy 108 has been revised as discussed and will be presented at the January meeting for review.
3. MCFD won the Spirit Award at the Festival of Lights Parade again this year. E725 was detailed by Station 1 volunteers under the leadership of Lt. Ian Kelley. The Lil' Chief car and the Old Brooks Engine were also in the parade.

4. Recruit Graduation took place last night. Capt. Riley did a great job. Seventeen recruits graduated receiving their station assignments and badge.
5. The announcement was made Monday night that Lt. Don Zielinski will be placed in charge of Station 2. Lt. Mark Knospe will remain a Lieutenant at Station 2 as well.

#### New Business:

1. The Civil Service Assessment for Firefighter/Engineer took place on December 5th and 6th at the Regional Training Center in Brooks. The physical agility portion of the test was canceled due to the cold weather. The CSC list has been certified and posted. Five of the top ten candidates are MCFD/TFD volunteers. The number one candidate is Mike Willcut. This assessment included six QTOD applicants: Paul Corwin, Colby Feetham, Alex Bancroft, Daniel Steffen, Dmitry Zubov, and David Leja, who will receive their orientation schedule in the next few months. Captain Lawton, Captain Riley, and BC Wineman are leading this QTOD orientation.
2. Volunteer Association audit request. Director Franke made the request of the Volunteer Association last week as suggested by the District's auditors. Capt. Weltz replied that the audit findings would be available within a couple of weeks.
3. Sole source procurement for staff vehicles is being discussed. Several contracts have been reviewed but are not suitable to add on to. The District intends to sole source the purchase of staff vehicles to be equipped with equipment, radios, etc. through Auto Additions as a single vendor. This will likely line up with the next board meeting in the event that a meeting of the contract review board is needed. The grass/brush rig will be the next vehicle purchase to be spec'd.
4. Station 1 engineering assessment for Station 1 seismic upgrades had been requested. Once the estimate has been received it will be reviewed for a decision on moving forward.
5. Station 4 construction expansion is being discussed. The District will formally pursue an ADA waiver for the elevator requirement at Station 4. If the waiver is denied, an elevator will cost roughly \$50,000 if an upstairs addition is desired.
6. Volunteer application consideration. Applications have been received from Bob Palmer and Bob Jung requesting to become members of the Volunteer Association Support Services division. Due to the conflict between those individuals and the fire chief, legal counsel has recommended that a three-person committee review and decide on the applications. That three-person committee is suggested to include DC Bill Walters, Volunteer Coordinator; AC Dennis Robinson, Personnel Officer; and the MCFD Board President, Ken Morin. Director Downer made a motion to accept the recommendation of legal counsel to appoint a three-person committee to make the decision for the Board. Motion fails for lack of a second. Director Morin calls for clarification of rules of order for seconding motions. Clarified, the board chair can second a motion; however the chair should excuse himself as the chair for that action and reassign the duties of chair to someone who has not made or seconded that motion. Motion is restated by Director Downer. Seconded by Director Morin. Discussion led by Director Miller. Director Miller stated that he would be in support of the motion if the committee would listen to

recommendations from the other members of the board. If the other board members were not allowed to weigh in, he would not vote in favor of the motion. Chief Henson added that one board member can contact another; however no three board members are to discuss a topic as a group without holding a public session. Director Miller called for the vote: 3 Ayes (Miller, Downer, and Morin), 1 Nay (Brown). Motion passes.

Division Reports: No discussion.

Good of the order:

1. Chief Henson commented on MVA billing practices. Occasionally there are citizen complaints about the process of billing for MVA's. When those occur, the invoice is typically waived. In a recent incident, a citizen who lives outside of our district received an invoice when we responded as a mutual aid to Aumsville. This invoice was waived and the issue was resolved. The decision to bill MVA's has been a topic of discussion previously. The collection rate is low due to the limited information received on scene. There is no question that District apparatus and personnel benefit non-taxpayers of our District involved in MVA's and most auto insurance policies cover and pay for these services when invoiced. Director Downer stated that he is comfortable with the Chief reviewing invoices on a case by case basis to be waived.

Public Input:

1. Tim Rosgen commented that the applications of Bob Palmer and Bob Jung have been voted on by the Association and are supported.

Adjourn: 7:45 pm

Next Meeting: January 20, 2010 at 4910 Brooklake Rd NE, 7:00 pm.

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MCFD No.1 Board President

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MCFD No.1 Board Secretary